7th Cavalry Regiment

NEGATIVE COUNSELING STATEMENT

INSTRUCTIONS FOR SECTIONS I-III: Sections I and II are to be completed by the trooper's immediate supervisor or other officer above within the troopers chain of command (Section Leader or above). The Supervisor will submit the NCS to the Company Commander & Battalion Staff for review/approval.

I. PERSONAL DATA *(Completed by immediate supervisor or above)*

1. NAME OF TROOPER	2. RANK	3. MOS	4. POSITION
Torrum, Eileen	Private First Class	11X Trainee	1-7 Trooper

5. UNIT	6. CURRENT SERVICE	
	6a. ENLISTMENT DATE	6b. TIME IN SERVICE (YR./MO.)
B/1/TU/1-7	10MAR2015	0 YR/ 1 MO

II. VERBAL COUNSELING SUMMARY *(Completed by immediate supervisor or above)*

7a. NAME OF COUNSELOR	7b. RANK	7c. UNIT/POSITION	7d. DATE OF COUNSELING
Grace, Daniel	Corporal	B/1/TU/1-7 Training Sergeant	26APR2015

8. SUMMARY OF INFRACTION(S)

Trooper Torrum has failed to post in the roll call and to attend to the weekly TU class for the week of 24th of April of 2015. The trooper received a Verbal Counseling Statement in the 18th of April for failure on posting on the roll call for the week of 17th of April 2015, and has failed to attend a class since the 23rd or March.

9. TAKEN/RECOMMENDED ACTION AGAINST TROOPER

It is recommended that the trooper is given a chance to complete TU if the trooper can prove that they are active, and willing to cooperate with TU.

I have no punitive action to recommend besides a discharge if the trooper remains AWOL.

INSTRUCTIONS FOR SECTIONS III: Sections III is to be completed by the next command level above the trooper's supervisor. The Unit Commander will ensure that the trooper has been spoken to by his supervisor (not via PM or email, but verbally) and his aware of why he was counseled and of the consequences of further violations. The Unit Commander will also approve or recommend further action against the trooper. The Unit Commander will submit the completed form to the Admin. Dept. email for further processing.

III. UNIT COMMANDER APPROVAL

- ☐ Approve recommendation action.
- ☐ I recommend no further action
- ☑ I recommend the following action

10. RECOMMENDED ACTION (if different from above)

TIME UNTIL END OF CYCLE (01 MAY 2015) TO RETURN TO ACTIVE DUTY; DISCHARGE FOR FAILURE TO COMPLY WITH STANDARDS PAST THAT DATE IF STILL AWOL

11a. NAME OF COMMANDER	11b. RANK	11c. UNIT/POSITION	11d. DATE
CHILICKI	MAJOR	1BNTU COMMANDING OFFICER	27 APR 2015

INSTRUCTIONS FOR SECTIONS IV: Sections IV is to be completed by the S1 OIC, or designee. The S1 department will be responsible for ensuring that all applicable records and systems are updated and that a copy (link) to this form is included in the trooper's MILPAC.

IV. PERSONNEL RECORD PROCESSING

- ☐ Update record in Military Police Booking Area.
- ☑ Update MILPAC as necessary.
- ☐ Update Forum as necessary.
- ☐ Update Ventrilo as necessary.

12a. NAME OF S1 PERSONNEL	12b. RANK	12c. UNIT/POSITION	12d. DATE
Hathcock, Kent	Major	S1 OIC	29 APR 2015