7th Cavalry Regiment

NEGATIVE COUNSELING STATEMENT

INSTRUCTIONS FOR SECTIONS I-III: Sections I and II are to be completed by the trooper's immediate supervisor or other officer above within the troopers chain of command (Section Leader or above). The Supervisor will submit the NCS to the Company Commander & Battalion Staff for review/approval.

I. PERSONAL DATA *(Completed by immediate supervisor or above)*

1. NAME OF TROOPER	2. RANK	3. MOS	4. POSITION
Sheridan, John	PFC	11 Xray	11X Trooper

5. UNIT	6. CURRENT SERVICE	
	6a. ENLISTMENT DATE	6b. TIME IN SERVICE (YR./MO.)
Delta Training Unit	15MAY14	2 / 9

II. VERBAL COUNSELING SUMMARY *(Completed by immediate supervisor or above)*

7a. NAME OF COUNSELOR	7b. RANK	7c. UNIT/POSITION	7d. DATE OF COUNSELING
Vermeulen, Alex	CPL.	1-7 Delta Training Sergeant	05JUL14

8. SUMMARY OF INFRACTION(S)

Private Sheridan, John has failed to attend training for week: 28JUN14 - 04JUL14 without notification to TSGT on a reason.

This Private First Class has received a prior VCS for a similar offense at 09JUN14
VCS 09JUN14 for failure to post Roll Call and attend practise for week 31MAY14 - 06JUN14 without notification.

And a prior NCS for a similar offence at 24JUN14
NCS 24JUN14 Failure to Adapt

9. TAKEN/RECOMMENDED ACTION AGAINST TROOPER

30 DAYS NO FAVORABLE ACTION

INSTRUCTIONS FOR SECTIONS III: Sections III is to be completed by the next command level above the trooper's supervisor. The Unit Commander will ensure that the trooper has been spoken to by his supervisor (not via PM or email, but verbally) and his aware of why he was counseled and of the consequences of further violations. The Unit Commander will also approve or recommend further action against the trooper. The Unit Commander will submit the completed form to the Admin. Dept. email for further processing.

III. UNIT COMMANDER APPROVAL

- [x] Approve recommendation action.
- [ ] I recommend no further action
- [ ] I recommend the following action

10. RECOMMENDED ACTION (if different from above)

11a. NAME OF COMMANDER	11b. RANK	11c. UNIT/POSITION	11d. DATE
Orion, James	1SG	Training Unit First Sergeant	10JUL14

INSTRUCTIONS FOR SECTIONS IV: Sections IV is to be completed by the S1 OIC, or designee. The S1 department will be responsible for ensuring that all applicable records and systems are updated and that a copy (link) to this form is included in the trooper's MILPAC.

IV. PERSONNEL RECORD PROCESSING

- [ ] Update record in Military Police Booking Area.
- [x] Update MILPAC as necessary.
- [ ] Update Forum as necessary.
- [ ] Update Ventrilo as necessary.

12a. NAME OF S1 PERSONNEL	12b. RANK	12c. UNIT/POSITION	12d. DATE
Hathcock, Kent	Major	S1 OIC	20JUL14