7th Cavalry Regiment

NEGATIVE COUNSELING STATEMENT

INSTRUCTIONS FOR SECTIONS I-III: Sections I and II are to be completed by the trooper's immediate supervisor or other officer above within the troopers chain of command (Section Leader or above). The Supervisor will submit the NCS to the Company Commander & Battalion Staff for review/approval.

I. PERSONAL DATA *(Completed by immediate supervisor or above)*

1. NAME OF TROOPER	2. RANK	3. MOS	4. POSITION
Roachmoe	PFC	11 Bravo 1	Trooper

5. UNIT	6. CURRENT SERVICE	
	6a. ENLISTMENT DATE	6b. TIME IN SERVICE (YR./MO.)
A/2/C/2-7	05/28/09	00/03

II. VERBAL COUNSELING SUMMARY *(Completed by immediate supervisor or above)*

7a. NAME OF COUNSELOR	7b. RANK	7c. UNIT/POSITION	7d. DATE OF COUNSELING
Cheapshot	SPC	Section Leader	8/21/09

8. SUMMARY OF INFRACTION(S)

Roachmoe missed the section meeting on August15. However, he sent me a PM the same day, after the meeting had taken place.

"SPC Cheapshot Sir,
I woke up and realized I missed the meeting today. I have no excuse other than being overworked. I did read your post and made a mental note of the meeting. I except all fault in this matter and I will try not to let it happen again."

Roach has given me very few problems the entire time he has been in my section. He had read the post and knew about the meeting, but just made the mistake of sleeping in.

9. TAKEN/RECOMMENDED ACTION AGAINST TROOPER

I am unsure of what action to take...the mistake he made was sleeping in, which I cant really stop him from doing.

INSTRUCTIONS FOR SECTIONS III: Sections III is to be completed by the next command level above the trooper's supervisor. The Unit Commander will ensure that the trooper has been spoken to by his supervisor (not via PM or email, but verbally) and his aware of why he was counseled and of the consequences of further violations. The Unit Commander will also approve or recommend further action against the trooper. The Unit Commander will submit the completed form to the Admin. Dept. email for further processing.

III. UNIT COMMANDER APPROVAL

- ☐ Approve recommendation action.
- ☑ I recommend no further action
- ☐ I recommend the following action

10. RECOMMENDED ACTION (if different from above)

I believe the verbal counselling was enough as PFC Roachmoe is a good trooper and is not usually one to miss recommended appointments.

11a. NAME OF COMMANDER	11b. RANK	11c. UNIT/POSITION	11d. DATE
Longhorn	1LT	Charlie Company Commander	30Aug09

INSTRUCTIONS FOR SECTIONS IV: Sections IV is to be completed by the S1 OIC, or designee. The S1 department will be responsible for ensuring that all applicable records and systems are updated and that a copy (link) to this form is included in the trooper's MILPAC.

IV. PERSONNEL RECORD PROCESSING

- ☐ Update record in Military Police Booking Area.
- ☐ Update MILPAC as necessary.
- ☐ Update Forum as necessary.
- ☐ Update Ventrilo as necessary.

12a. NAME OF S1 PERSONNEL	12b. RANK	12c. UNIT/POSITION	12d. DATE
Chance	1LT.	S1/OIC	19 Sep 09