7th Cavalry Regiment

NEGATIVE COUNSELING STATEMENT

INSTRUCTIONS FOR SECTIONS I-III: Sections I and II are to be completed by the trooper's immediate supervisor or other officer above within the troopers chain of command (Section Leader or above). The Supervisor will submit the NCS to the Company Commander & Battalion Staff for review/approval.

I. PERSONAL DATA *(Completed by immediate supervisor or above)*

1. NAME OF TROOPER	2. RANK	3. MOS	4. POSITION
Pixie	SGT	11 Bravo 1	Section Leader

5. UNIT	6. CURRENT SERVICE	
	6a. ENLISTMENT DATE	6b. TIME IN SERVICE (YR./MO.)
D/3/B/2-7	11 Aug 2008	1 / 5

II. VERBAL COUNSELING SUMMARY *(Completed by immediate supervisor or above)*

7a. NAME OF COUNSELOR	7b. RANK	7c. UNIT/POSITION	7d. DATE OF COUNSELING
Snake	SSG	3/B/2-7 / Platoon Sergeant	12 Jan 2010

8. SUMMARY OF INFRACTION(S)

SGT.Pixie did not attend her section on 9 Jan 2010. She was told by 2LT.Raven to be sure and make up this practice before Sunday night and failed to do so. This is not the first practice she has missed and was told of the importance of making sure that she attends at least one practice a week. Any further infractions of this type may result in an Article 15.

9. TAKEN/RECOMMENDED ACTION AGAINST TROOPER

No favorable action for 60 days.

INSTRUCTIONS FOR SECTIONS III: Sections III is to be completed by the next command level above the trooper's supervisor. The Unit Commander will ensure that the trooper has been spoken to by his supervisor (not via PM or email, but verbally) and his aware of why he was counseled and of the consequences of further violations. The Unit Commander will also approve or recommend further action against the trooper. The Unit Commander will submit the completed form to the Admin. Dept. email for further processing.

III. UNIT COMMANDER APPROVAL

- [x] Approve recommendation action.
- [ ] I recommend no further action
- [ ] I recommend the following action

10. RECOMMENDED ACTION (if different from above)

11a. NAME OF COMMANDER	11b. RANK	11c. UNIT/POSITION	11d. DATE
Frank	1LT	Bravo Co 2nd Batallion Commander	1/12/2010

INSTRUCTIONS FOR SECTIONS IV: Sections IV is to be completed by the S1 OIC, or designee. The S1 department will be responsible for ensuring that all applicable records and systems are updated and that a copy (link) to this form is included in the trooper's MILPAC.

IV. PERSONNEL RECORD PROCESSING

- [ ] Update record in Military Police Booking Area.
- [ ] Update MILPAC as necessary.
- [ ] Update Forum as necessary.
- [ ] Update Ventrilo as necessary.

12a. NAME OF S1 PERSONNEL	12b. RANK	12c. UNIT/POSITION	12d. DATE