7th Cavalry Regiment

NEGATIVE COUNSELING STATEMENT

INSTRUCTIONS FOR SECTIONS I-III: Sections I and II are to be completed by the trooper's immediate supervisor or other officer above within the troopers chain of command (Section Leader or above). The Supervisor will submit the NCS to the Company Commander & Battalion Staff for review/approval.

I. PERSONAL DATA *(Completed by immediate supervisor or above)*

1. NAME OF TROOPER	2. RANK	3. MOS	4. POSITION
KENNEDY, ALEXANDER	CORPORAL	13B	SECTION LEADER

5. UNIT	6. CURRENT SERVICE	
	6a. ENLISTMENT DATE	6b. TIME IN SERVICE (YR./MO.)
B/4/B/1-7	25APR10	1YR/1MO

II. VERBAL COUNSELING SUMMARY *(Completed by immediate supervisor or above)*

7a. NAME OF COUNSELOR	7b. RANK	7c. UNIT/POSITION	7d. DATE OF COUNSELING
GRIMSHAW, MICHAEL	1LT	PL 4/B/1-7	21JUNE11

8. SUMMARY OF INFRACTION(S)

Dereliction of Duties:
1.) Failure to properly run a section practice while being in the server.
2.) Failure to write up an AAR for the practice and send up the section information at the end of the roll call period.

1.)CPL.Kennedy.A failed to hold a scheduled section practice on 16JUNE11 at 1900CST even though he was in TS3 and in the game. After approximately 30 minutes of waiting, SPC.Mac.B had to take lead to ensure that a section practice was run for the troopers who showed up. CPL.Kennedy.A was present throughout the practice yet did not help out in training his troopers.

2.)CPL.Kennedy.A failed to send up his roll call and AAR at the end of the roll call week to his CoC.

CPL.Kennedy.A received a NCS for similar actions on 28MAY11 as well as receiving a verbal counselling on 11APR11.

A leadership class was also held by MAJ.Nichols.D on 2JUNE11 for CPL.Kennedy.A to discuss the duties of a SL.

Addendum: Trooper does not wish to appeal.

9. TAKEN/RECOMMENDED ACTION AGAINST TROOPER

Removal From Section Leader Billet

INSTRUCTIONS FOR SECTIONS III: Sections III is to be completed by the next command level above the trooper's supervisor. The Unit Commander will ensure that the trooper has been spoken to by his supervisor (not via PM or email, but verbally) and his aware of why he was counseled and of the consequences of further violations. The Unit Commander will also approve or recommend further action against the trooper. The Unit Commander will submit the completed form to the Admin. Dept. email for further processing.

III. UNIT COMMANDER APPROVAL

☐ Approve recommendation action.
☐ I recommend no further action
☑ I recommend the following action

10. RECOMMENDED ACTION (if different from above)

In addition to recommendations above, I also recommend removal of 1 grade of rank, to specialist.

11a. NAME OF COMMANDER	11b. RANK	11c. UNIT/POSITION	11d. DATE
Nichols, Don	Major	Commander B/1-7	21June11

INSTRUCTIONS FOR SECTIONS IV: Sections IV is to be completed by the S1 OIC, or designee. The S1 department will be responsible for ensuring that all applicable records and systems are updated and that a copy (link) to this form is included in the trooper's MILPAC.

IV. PERSONNEL RECORD PROCESSING

☐ Update record in Military Police Booking Area.
☑ Update MILPAC as necessary.
☐ Update Forum as necessary.
☐ Update Ventrilo as necessary.

12a. NAME OF S1 PERSONNEL	12b. RANK	12c. UNIT/POSITION	12d. DATE
KLEINMAN, HARM	COL	S1XO/1BN CMDR	24 JUNE 2011