7th Cavalry Regiment

NEGATIVE COUNSELING STATEMENT

INSTRUCTIONS FOR SECTIONS I-III: Sections I and II are to be completed by the trooper's immediate supervisor or other officer above within the troopers chain of command (Section Leader or above). The Supervisor will submit the NCS to the Company Commander & Battalion Staff for review/approval.

I. PERSONAL DATA *(Completed by immediate supervisor or above)*

1. NAME OF TROOPER	2. RANK	3. MOS	4. POSITION
Holly, Tom	CPL	19K	Armour Crewman

5. UNIT	6. CURRENT SERVICE	
	6a. ENLISTMENT DATE	6b. TIME IN SERVICE (YR./MO.)
1BN - 7th Cavalry Regiment	10OCT11	0/8

II. VERBAL COUNSELING SUMMARY *(Completed by immediate supervisor or above)*

7a. NAME OF COUNSELOR	7b. RANK	7c. UNIT/POSITION	7d. DATE OF COUNSELING
Richards, Dammond	SGT	PSG 1/B/1-7	22JUN12

8. SUMMARY OF INFRACTION(S)

§ 887 Art. 87 - Missing movement (mandatory meetings without authorization or communicating intent)
• General Order #4
• Any person subject to this chapter who through neglect or design misses a section, platoon, company, battalion or regiment mandatory meeting which he is required in the course of duty to attend; without communicating his intentions to miss said meeting or obtaining prior authorization by other means shall be punished as a court-martial may direct

§ 892 Art.92 - Failure to obey general order or regulation
• Any person subject to this chapter who—
(1) violates or fails to obey any lawful general order or regulation;
(2) having knowledge of any other lawful order issued by a member of the 7th Cavalry Regiment, which it is his duty to obey, fails to obey the order; or
(3) is derelict in the performance of his duties; shall be punished as a court-martial may direct

During the times of 09JUN12 - 15JUN12 CPL Holly as the section leader of Alpha section he willfully and knowingly did not hold a Section practise, attend a practise or ensure his troopers within his section attended a practise..
During the 17th June he did willfully and knowingly did not attend his mandatory platoon meeting and practise.
Failed to complete roll-call week of 9-15 June 2012
Failed to initiate roll-call week of 16-22 June 2012

9. TAKEN/RECOMMENDED ACTION AGAINST TROOPER

30 Days No Favorable Action

INSTRUCTIONS FOR SECTIONS III: Sections III is to be completed by the next command level above the trooper's supervisor. The Unit Commander will ensure that the trooper has been spoken to by his supervisor (not via PM or email, but verbally) and his aware of why he was counseled and of the consequences of further violations. The Unit Commander will also approve or recommend further action against the trooper. The Unit Commander will submit the completed form to the Admin. Dept. email for further processing.

III. UNIT COMMANDER APPROVAL

- [x] Approve recommendation action.
- [ ] I recommend no further action
- [ ] I recommend the following action

10. RECOMMENDED ACTION (if different from above)

11a. NAME OF COMMANDER	11b. RANK	11c. UNIT/POSITION	11d. DATE
Clarke.J	First Lieutenant	Commander B/1-7	23JUN12

INSTRUCTIONS FOR SECTIONS IV: Sections IV is to be completed by the S1 OIC, or designee. The S1 department will be responsible for ensuring that all applicable records and systems are updated and that a copy (link) to this form is included in the trooper's MILPAC.

IV. PERSONNEL RECORD PROCESSING

- [ ] Update record in Military Police Booking Area.
- [ ] Update MILPAC as necessary.
- [ ] Update Forum as necessary.
- [ ] Update Ventrilo as necessary.

12a. NAME OF S1 PERSONNEL	12b. RANK	12c. UNIT/POSITION	12d. DATE