7th Cavalry Regiment

NEGATIVE COUNSELING STATEMENT

INSTRUCTIONS FOR SECTIONS I-III: Sections I and II are to be completed by the trooper's immediate supervisor or other officer above within the troopers chain of command (Section Leader or above). The Supervisor will submit the NCS to the Company Commander & Battalion Staff for review/approval.

I. PERSONAL DATA *(Completed by immediate supervisor or above)*

1. NAME OF TROOPER	2. RANK	3. MOS	4. POSITION
Galloway, Joe	Private First Class	15 Papa	Multirole Fixed Wing Support /

5. UNIT	6. CURRENT SERVICE	
	6a. ENLISTMENT DATE	6b. TIME IN SERVICE (YR./MO.)
A/2/A/1-7	11 April 2014	2 MO

II. VERBAL COUNSELING SUMMARY *(Completed by immediate supervisor or above)*

7a. NAME OF COUNSELOR	7b. RANK	7c. UNIT/POSITION	7d. DATE OF COUNSELING
Bruce Crandall	Captain	Executive Officer A/1-7	01 July 2014

8. SUMMARY OF INFRACTION(S)

§ 886 - Article 86 - Absence without leave
• Any member of the 7th Cavalry Regiment who, without authority—
(1) fails to complete their weekly roll call with in the time prescribed;
(2) absents himself or remains absent from his unit, organization, or place of duty at which he is required to be at the time prescribed; shall be punished as a court-martial may direct.

§ 887 - Article 87 - Missing movement (mandatory meetings without authorization or communicating intent)
• General Order #4
• Any person subject to this chapter who through neglect or design misses a section, platoon, company, battalion or regiment mandatory meeting which he is required in the course of duty to attend; without communicating his intentions to miss said meeting or obtaining prior authorization by other means shall be punished as a court-martial may direct.

§ 892 - Article 92 - Failure to obey general order or regulation
• Any person subject to this chapter who—
(1) violates or fails to obey any lawful general order or regulation;
(2) having knowledge of any other lawful order issued by a member of the 7th Cavalry Regiment, which it is his duty to obey, fails to obey the order; or
(3) is derelict in the performance of his duties; shall be punished as a court-martial may direct

9. TAKEN/RECOMMENDED ACTION AGAINST TROOPER

Recommend trooper to receive a general discharge at his own request until such time that his schedule allows him to meet the minimum requirements for the 7th Cavalry.

INSTRUCTIONS FOR SECTIONS III: Sections III is to be completed by the next command level above the trooper's supervisor. The Unit Commander will ensure that the trooper has been spoken to by his supervisor (not via PM or email, but verbally) and his aware of why he was counseled and of the consequences of further violations. The Unit Commander will also approve or recommend further action against the trooper. The Unit Commander will submit the completed form to the Admin. Dept. email for further processing.

III. UNIT COMMANDER APPROVAL

☑ Approve recommendation action.
☐ I recommend no further action
☐ I recommend the following action

10. RECOMMENDED ACTION (if different from above)

11a. NAME OF COMMANDER	11b. RANK	11c. UNIT/POSITION	11d. DATE
Mark Oddie	Major	Commanding Officer A/1-7	01 July 2014

INSTRUCTIONS FOR SECTIONS IV: Sections IV is to be completed by the S1 OIC, or designee. The S1 department will be responsible for ensuring that all applicable records and systems are updated and that a copy (link) to this form is included in the trooper's MILPAC.

IV. PERSONNEL RECORD PROCESSING

☐ Update record in Military Police Booking Area.
☐ Update MILPAC as necessary.
☐ Update Forum as necessary.
☐ Update Ventrilo as necessary.

12a. NAME OF S1 PERSONNEL	12b. RANK	12c. UNIT/POSITION	12d. DATE