7th Cavalry Regiment

NEGATIVE COUNSELING STATEMENT

INSTRUCTIONS FOR SECTIONS I-III: Sections I and II are to be completed by the trooper's immediate supervisor or other officer above within the troopers chain of command (Section Leader or above). The Supervisor will submit the NCS to the Company Commander & Battalion Staff for review/approval.

I. PERSONAL DATA *(Completed by immediate supervisor or above)*

1. NAME OF TROOPER	2. RANK	3. MOS	4. POSITION
Eric	PFC	11 Bravo 1	Troop

5. UNIT	6. CURRENT SERVICE	
	6a. ENLISTMENT DATE	6b. TIME IN SERVICE (YR./MO.)
1st Platoon, Delta Section	23 May 09	0/3

II. VERBAL COUNSELING SUMMARY *(Completed by immediate supervisor or above)*

7a. NAME OF COUNSELOR	7b. RANK	7c. UNIT/POSITION	7d. DATE OF COUNSELING
Odd	SPC	Section Leader Delta Section	8/26/2009

8. SUMMARY OF INFRACTION(S)

PFC. Eric, missed Unit Wide Meeting on August 15, 2009. I have tried to get a line on this Trooper, but have not. I am writing this statement without having counseled Him. I will asap. SGT. Southside informed me that PFC. Eric missed a mandatory meeting. That is all.

9. TAKEN/RECOMMENDED ACTION AGAINST TROOPER

I recommend that this be noted. I request more time with this Trooper before it gets any more serious. He tells me that He is a full time student, only 16, and wants to focus on school. Also parents are limiting His time online each week. As we speak I am setting up alternate schedules with Him so He can still make practice, and I am setting up my own recordings so He can hear a meeting in the future if He misses another one. Granted it will be excused and not just a no show. As stated above. Please let me have a little more time before action is taken. My section is still getting used to having someone be on them, and they will come around. That is all.
SPC. Odd

INSTRUCTIONS FOR SECTIONS III: Sections III is to be completed by the next command level above the trooper's supervisor. The Unit Commander will ensure that the trooper has been spoken to by his supervisor (not via PM or email, but verbally) and his aware of why he was counseled and of the consequences of further violations. The Unit Commander will also approve or recommend further action against the trooper. The Unit Commander will submit the completed form to the Admin. Dept. email for further processing.

III. UNIT COMMANDER APPROVAL

- ☐ Approve recommendation action.
- ☐ I recommend no further action
- ☑ I recommend the following action

10. RECOMMENDED ACTION (if different from above)

That PFC Eric put in for an Honorable Discharge as he does not have the time need to perform his duties. This has been told to PFC Eric by his Section Leader.

11a. NAME OF COMMANDER	11b. RANK	11c. UNIT/POSITION	11d. DATE
Longhorn	1LT	Charlie Company Commander	29Aug09

INSTRUCTIONS FOR SECTIONS IV: Sections IV is to be completed by the S1 OIC, or designee. The S1 department will be responsible for ensuring that all applicable records and systems are updated and that a copy (link) to this form is included in the trooper's MILPAC.

IV. PERSONNEL RECORD PROCESSING

- ☐ Update record in Military Police Booking Area.
- ☑ Update MILPAC as necessary.
- ☐ Update Forum as necessary.
- ☐ Update Ventrilo as necessary.

12a. NAME OF S1 PERSONNEL	12b. RANK	12c. UNIT/POSITION	12d. DATE
Chance	1LT.	S1/OIC	19 Sep 09