7th Cavalry Regiment

NEGATIVE COUNSELING STATEMENT

INSTRUCTIONS FOR SECTIONS I-III: Sections I and II are to be completed by the trooper's immediate supervisor or other officer above within the troopers chain of command (Section Leader or above). The Supervisor will submit the NCS to the Company Commander & Battalion Staff for review/approval.

I. PERSONAL DATA *(Completed by immediate supervisor or above)*

1. NAME OF TROOPER	2. RANK	3. MOS	4. POSITION
DeanMachine	PFC	11B	Trooper

5. UNIT	6. CURRENT SERVICE	
	6a. ENLISTMENT DATE	6b. TIME IN SERVICE (YR./MO.)
A/3/A/2-7	4 Nov 10	0 YR/ 2MO

II. VERBAL COUNSELING SUMMARY *(Completed by immediate supervisor or above)*

7a. NAME OF COUNSELOR	7b. RANK	7c. UNIT/POSITION	7d. DATE OF COUNSELING
Maverick	SPC	A/3/A/2-7 SL	21 Jan 10

8. SUMMARY OF INFRACTION(S)

On Tuesday, January 18, 2011 at 8pm CST A/3/A/2-7 Practice was executed. PFC DeanMachine was not excused and not in attendance. That night I sent a PM to him advising him that he missed practice. On Wednesday, January 19, 2011 at 7:45pm, PFC DeanMachine sent me a PM reply stating the following:
" ohh my your right its wednesday today crapppp! i tottally thought today was tuesday! sorry i apologise:("

I advised him that If he can make up practice I will go ahead and excuse him but he will be receiving a verbal counseling as soon as I see him on TS. In the PM, I also advised him that as long as he makes the practice up by Friday then he will be excused. PFC DeanMachine did not makeup Practice

Therefore, PFC DeanMachine failed to execute his duties as a trooper by:
1. Failing to Attend and/or Makeup Practice

9. TAKEN/RECOMMENDED ACTION AGAINST TROOPER

I recommend that this trooper Have a permanent NCS Mark Labeled on his Milpac Personnel Jacket.
I also Recommend that this trooper be given an order of attending Two Practices a week of a period of Two weeks.
PFC DeanMachine will also be stripped of his sectionary position of Assistant Section Leader and it will be given to another trooper.

INSTRUCTIONS FOR SECTIONS III: Sections III is to be completed by the next command level above the trooper's supervisor. The Unit Commander will ensure that the trooper has been spoken to by his supervisor (not via PM or email, but verbally) and his aware of why he was counseled and of the consequences of further violations. The Unit Commander will also approve or recommend further action against the trooper. The Unit Commander will submit the completed form to the Admin. Dept. email for further processing.

III. UNIT COMMANDER APPROVAL

- [x] Approve recommendation action.
- [ ] I recommend no further action
- [ ] I recommend the following action

10. RECOMMENDED ACTION (if different from above)

11a. NAME OF COMMANDER	11b. RANK	11c. UNIT/POSITION	11d. DATE
Snake	1LT	A/2-7 / Company Commander	24 Jan 11

INSTRUCTIONS FOR SECTIONS IV: Sections IV is to be completed by the S1 OIC, or designee. The S1 department will be responsible for ensuring that all applicable records and systems are updated and that a copy (link) to this form is included in the trooper's MILPAC.

IV. PERSONNEL RECORD PROCESSING

- [ ] Update record in Military Police Booking Area.
- [x] Update MILPAC as necessary.
- [ ] Update Forum as necessary.
- [ ] Update Ventrilo as necessary.

12a. NAME OF S1 PERSONNEL	12b. RANK	12c. UNIT/POSITION	12d. DATE
Southside	LTC	S1 Admin	24 Jan 2011