7th Cavalry Regiment

NEGATIVE COUNSELING STATEMENT

INSTRUCTIONS FOR SECTIONS I-III: Sections I and II are to be completed by the trooper's immediate supervisor or other officer above within the troopers chain of command (Section Leader or above). The Supervisor will submit the NCS to the Company Commander & Battalion Staff for review/approval.

I. PERSONAL DATA *(Completed by immediate supervisor or above)*

1. NAME OF TROOPER	2. RANK	3. MOS	4. POSITION
XrayVison	SPC	11 Bravo	A Co. Section Leader

5. UNIT	6. CURRENT SERVICE	
	6a. ENLISTMENT DATE	6b. TIME IN SERVICE (YR./MO.)
Alpha Company 1st Platoon Delta Section	17May2010	0/10

II. VERBAL COUNSELING SUMMARY *(Completed by immediate supervisor or above)*

7a. NAME OF COUNSELOR	7b. RANK	7c. UNIT/POSITION	7d. DATE OF COUNSELING
Saipan	2LT	1/A/2-7 / Platoon Leader	14Mar2011

8. SUMMARY OF INFRACTION(S)

Dereliction of Duty by not completing Section Roll Call for the week ending 11Mar2011. SPC. XrayVision failed to return many attempts to contact him over the last 2 weeks. For this many attempts were made to counsel this trooper. He then missed his section practice on Sunday 13Mar2011 with no correspondence to his section memebers saying that he would not be making it.

9. TAKEN/RECOMMENDED ACTION AGAINST TROOPER

Recommend removal from Section Leader Position for failure to complete the required paper work
Recommend reduction in rank to PFC. for multiple failure to meet the responsibility expected at his rank and level of experience.

INSTRUCTIONS FOR SECTIONS III: Sections III is to be completed by the next command level above the trooper's supervisor. The Unit Commander will ensure that the trooper has been spoken to by his supervisor (not via PM or email, but verbally) and his aware of why he was counseled and of the consequences of further violations. The Unit Commander will also approve or recommend further action against the trooper. The Unit Commander will submit the completed form to the Admin. Dept. email for further processing.

III. UNIT COMMANDER APPROVAL

- ☐ Approve recommendation action.
- ☐ I recommend no further action
- ☑ I recommend the following action

10. RECOMMENDED ACTION (if different from above)

Recommend removal from Section Leader Position for failure to complete required duties of the position.

11a. NAME OF COMMANDER	11b. RANK	11c. UNIT/POSITION	11d. DATE
Snake	1LT	A/2-7 / Commander	15 Mar 11

INSTRUCTIONS FOR SECTIONS IV: Sections IV is to be completed by the S1 OIC, or designee. The S1 department will be responsible for ensuring that all applicable records and systems are updated and that a copy (link) to this form is included in the trooper's MILPAC.

IV. PERSONNEL RECORD PROCESSING

- ☐ Update record in Military Police Booking Area.
- ☐ Update MILPAC as necessary.
- ☐ Update Forum as necessary.
- ☐ Update Ventrilo as necessary.

12a. NAME OF S1 PERSONNEL	12b. RANK	12c. UNIT/POSITION	12d. DATE